

Letter from Cal Hoggard to:

Shannon and Wilson

Black and Veatch

and one other environmental firm with contamination expertise

Dear:

King County International Airport seeks Proposals for work estimated to cost less than \$10,000 in relation to cleanup of contaminated property at the airport. The successful proposer will not be precluded from bidding on other airport projects such as the upcoming airport strategic/master plan.

Scope

Review existing environmental report(s) for a specific contaminated site at the airport.

Discuss and document lease and usage history with current and any former tenants.

Conduct site visit.

Review King County-tenant discussions and comments to date.

Describe the state and federal regulatory environment and identify additional environmental monitoring, reporting, coordination or other tasks required to address the site situation, together with specifics as to landlord or tenant responsibility for each.

Identify any issues of concern regarding the specific property.

Develop a checklist of issues to consider in the next round of cleanup negotiations with the tenant. Extend this approach as a prototype for later airport-wide cases of similar kind.

Time Schedule for Completion of Work

It is estimated that this work will be completed within four months of signing an agreement. The actual schedule will be negotiated with the first choice respondent.

Fees

The price for the work will be negotiated based on hourly billing rates and overheads submitted here and will be determined for each of a series of work orders in the \$2,000 range. No task can be started until a work order has been signed by the Airport Manager for that price and scope.

Qualifications and Resumes/Criteria and Point Scores

Names and 1-2 page resumes should be provided of up to three staffers who will be assigned to this project, including the proposed project manager. The following skills are required:

Experience with Washington state regulations for toxic cleanup, including all options. (30 points)

Knowledge of the risk and dissipation techniques for specific chemicals. (30 points)

Experience with developing and managing toxic monitoring plans. (10 points)

Oral and written communications skills. (30 points)

The ratings will be applied by a Selection panel using telephone interviews as well as the submitted materials.

Rating Panel

A panel comprised of two airport management staff and one procurement manager will be utilized to select the first choice respondent and negotiate an agreement.

Submission Deadline

The deadline for submission of proposals is (ten days from date of final letter). Submit three copies of your materials.


Questions

Questions about this project should ust be addressed to Julie Rodwell, Airport Planning Manager, 206-296-2799. There will be no bidders' conference but telephone, mail and FAX questions are welcomed, and a face to face meeting may be arranged upon request.

Required Format for Proposal Responses

Resumes -- up to six pages total. Billing rates, Approach and overall qualifications, lists of related projects -- up to four pages total. Qualifications brochures may also be included. **Simplicity and clarity are key.**

DBE

King County actively encourages M, W and DBE participation as primes or subcontractors on projects of this scale. M/W/DBE firms responding as primes will be selected if their score is within  % of the highest-ranked non-MWB firm.